

**Probation Committee  
Judicial Conference of Indiana**

Minutes  
September 12, 2001

The Probation Committee of the Judicial Conference of Indiana met at the Westin Hotel in Indianapolis on Wednesday, September 12, 2001 from 9 a.m. to Noon.

1. Members present. G. Thomas Gray, Daniel J. Vanderpool, Michael A. Shurn, Jesse M. Villalpando, John F. Surbeck, Jr., Diana LaViolette, Richard P. Good, Douglas R. Bridges, Mary R. Harper, and David P. Matsey, Chair.
2. Staff present. Jenny Bauer and Michelle Goodman provided the committee with staff assistance.
3. Minutes approved. The committee approved the minutes from the August 10, 2001 meeting.
4. Salary survey. Michelle Goodman distributed the results of the Probation Officer Salary Survey. Ms. Goodman explained the results of the survey and highlighted two areas: that the majority of probation officers leave their jobs within the first 5 years of service and that 18% of probation officers are paid solely from user's fees. Ms. Goodman also recommended that any future surveys should ask for information on probation user fees in dollars spent rather than as a %. Judge Matsey stated that he will report the results of the survey at the next Board of Directors meeting.
5. Retention schedules. Bob Champion distributed a handout suggesting that probation officer applications be kept on a two-year retention schedule. The committee voted to approve the schedule and to take the schedule to the Judicial Conference Board of Director's for final approval.
6. Probation Subsidy. The committee discussed the current status of the state's budget and how that might affect the appropriation made by the legislature for the subsidy. Jesse Villalpando explained that even in good economic times, not all appropriations get funded by the State Budget Committee. The committee expressed its concern that the probation subsidy appropriation may not get funded. They requested that Jane Seigel find out where the State Budget Committee stands on this issue. Jenny Bauer distributed copies of the subsidy applications and the committee began its review of the applications.
7. Out-going members. David Matsey announced that his term on the committee is ending and that John Surbeck will be the new chair. Judge Matsey also

announced that Michael Shurn and James Redwine have completed their tenure with the committee and thanked them both for their service.

8. Next meeting. The next meeting is scheduled for October 19, 2001.

Respectfully submitted,

Jennifer A. Bauer